

BOOKKEEPING AND ACCOUNTING

Explore More About This Program: <https://cwi.edu/program/bookkeeping-and-accounting>

Program Description

Accounting professionals are in high demand and as a student in CWI's Bookkeeping and Accounting program, you will learn basic knowledge of accounting processes that are required for a variety of career paths. The two-year Associate of Applied Science (AAS) degree prepares students to find employment as an accounting clerk, an accounting technician, an accounting associate, a payroll clerk, or a bookkeeper. Upon completion, students will have an opportunity to obtain credentialing as a Certified Bookkeeper by the American Institute of Professional Bookkeepers (AIPB), a national standard of excellence in the profession.

The Bookkeeping and Accounting program also prepares students to take several industry-standard certification exams including the QuickBooks Certification exam and several Microsoft Office Specialist (MOS) certifications. Each of these certifications allows the recipient to proudly display their credentials after their names, demonstrating a professional competency to potential employers. Depending on course selection, students may also be eligible to earn an Academic Certificate in Accounting and Tax alongside their degree in Bookkeeping and Accounting. Students interested in earning the certificate should work closely with their advisor on course planning.

Note: If you are planning on seeking a four-year degree (or greater) in accounting, please refer to our Associate of Arts in Business.

Note: Registrations for Bookkeeping and Accounting courses are restricted to students within the major.

Degrees and Certificates

- Bookkeeping and Accounting - Associate of Applied Science Degree (AAS)*
- Bookkeeping and Accounting - Advanced Technical Certificate (ATC)*
- Professional Bookkeeping - Basic Technical Certificate (BTC)*

Related Degrees and Certificates

- Business - Associate of Arts Degree (AA)*
- Accounting and Tax - Academic Certificate (AC)

**All requirements for this degree or certificate may be completed fully online.*